THE NEW APIC WEBSITE

Public Access to the Site versus Members Only Access

The APIC website has been designed such that most areas on the site are accessible to the public. However, there are some areas reserved for active members only. To access the areas for active members only, you must be logged into the site. Note that, if your membership expires, you will still be able to log in, but you will not have access to the areas for active members only. A good example of this is the “Member Search”.

Ability to use site from mobile devices

The website is now ‘mobile aware’. Therefore, the all webpages should look readable on your mobile device. The only exception to this (at this time) may be a Windows phone.
MENU ITEM 1 - MEMBERSHIP

Overview

The MEMBERSHIP menu option addresses all issues related to joining, renewing, searching for other members, keeping your personal information updated, contacting Member Services, etc. Some of the pages under this menu option are only visible to active members.

Logging into the site

In order to access specific areas of the website, you must be logged in.

Step 1 – to login, you must click on the LOGIN link in the upper right-hand corner of the home page.

Step 2 – enter your User Name and Password in the LOGIN page:

- **User Name** – This is your APIC #. You can also enter your email address as your User Name. The email address you enter must match what is in the APIC database for you. You are not allowed to change your User Name (which will always be your APIC number).
- **Password** – This is your first initial/last name (all in capital letters) unless you have previously changed it. In fact, if your password is still set this way, you really should change it to something else.
If you forgot your password

You can send yourself a password reminder from the LOGIN page. The website will send you an email with your password information to the email address stored in the APIC database.

- **User Name** - You must enter your User Name first.
- **Password Reminder link** – click on this link to send yourself an email

The Password Email Reminder that you will receive will include your Username and Password and it will look like this:

To: (your name here)  
Subject: APIC Website - Password Reminder  

Dear (your name here),  

You have requested a Password Reminder from the APIC website.  

Please login using the following information:

Portal Website Address: www.apic.us  
Username: (your username here)  
Password: (your password here)  

Sincerely,  

Member Services

How to change your password

**Where to find:** Membership / Update Member Profile

As previously stated, your password was initially set to your first initial and last name, all in caps. You should go to your membership profile where all of your personal information is stored to change this. To change your password, go to the bottom of the Update Member Profile page to the section shown below and enter your new password. Note that you must enter your new password two times into two separate fields and click on the Submit Updated Info link before your password will be changed.
Updating personal information

**Where to find:** Membership / Update Member Profile

The website provides you with the ability to update your own information. For example, if you relocate and need to change your address, you can update your address yourself. **Of particular importance is your email address.** It is important to keep your email address current. The APIC sends out expiration notices and other general notices to members via email. If there is no email address in the database, you will not receive those notifications.

Note: you do NOT need to contact Member Services (Mark Evans) to make changes to your profile. You can do it yourself and the changes are made immediately.

Search for other members

**Where to find:** Membership / Search APIC Directory

The website provides you with the ability to search for other members. You can enter your search criteria into six different fields: State, City, Last Name, First Name, Primary Collecting Interests, Collecting Interests.

**Note that expired members do not show up in the search.**

**Example:** find all active members who have “Kennedy” listed in the Primary Collecting Interests field. You will get a list of people who collect Kennedy. Then, if you want to look at the information about any one person listed, you can click on the “View This Member’s Details” link:

The data displayed for an individual looks like the following. Note that you can click on the email address which will immediately flip you into your email.
Contacting Member Services

*Where to find:* Membership / Contact Member Services

Notice that the web page displays an easy-to-use form with your name and email address already filled out (if you logged into the website first). To send an email message, type the text of your message into the text field. Once completed, click on the “Click to Send Email” link at the bottom. The email will be sent to Member Services. You will receive a copy of the email as well.
The ABOUT THE APIC menu option addresses all issues related to what the APIC and its history, the organizational structure, all of the geographical and specialty chapters, and how to contact officers and volunteers of the APIC.

Geographical Chapters – this has information about the many geographical chapters that exist within the APIC. They are:

- Big Apple (NYC Area)
- Dakota Territory (ND, SD)
- Dixie Chapter (The South)
- Gateway to the West (MO, IL)
- Heart of America (KC Area)
- J Doyle Dewitt (CT)
- Mason Dixon (MD)
- Mid Atlantic (NJ, PA, DE)
- Midwest (IN, KY)
- Monroe D Ray (NY)
- National Capital (Wash DC)
- North Star (MN, WI, IA)
- Northern California
- New England
- Ohio
- Oregon
- Southern California
- Washington State (WA)
- Wisconsin
**Specialty Chapters** – this has information about the many specialty chapters that exist within the APIC. Some of these chapters are not very active.

The list of specialty chapters are:

- Locals – ALPIC
- Bush Family (GHW & GW)
- Carter – CPIC
- Clinton – BCPIC
- FDR & Democrats – DPIC
- Flashers
- Ford
- Kennedy – KPIC
- Pop Culture Chapter
- Obama – OPIC
- Republican – RPIC
- Womens Suffrage - WSAPIC

**Submit a Question or Suggestion** – it is possible to submit an email to various contacts. This work similarly to the example for Member Services above. You can send an email to the following:

- The APIC President
- To Member Services
- To Public Relations
- The APIC Secretary
- The Museum Coordinator
- The Webmaster
- Or submit a question about an item
The **RESOURCES** menu option provides you with a lot of useful information related to collecting. This include information regarding fakes (brummagem), current auction and sales catalogs, collecting postcards, useful databases, references such as books both in and out of print, the text from the Hobby Protection Act, and a Glossary of Terms.

These web pages contain a lot of useful for both newer and seasoned collectors.

- **Auction Catalogs** – a number of dealers conduct regular auctions of political items. Some also have sales lists of items for immediate sale.
- **Campaign Postcards** – this is a good reference for those who collect postcards.
- **Sales Catalogs** – this lists dealers who sell political memorabilia (not auctions).
- **Databases on the web** – there are a number of good websites with information useful to collectors when doing research.
- **References in Print** – this is a list of books currently available to collectors.
- **Reference Out of Print** – this is a list of books no longer available in print but are good references.
- **Hobby Protection Act** – this is a law passed some number of years ago to protect our hobby regarding fakes.
- **Glossary of Terms** – this is a list of terms used in the political collecting field.

**Brummagem (Reproductions)** – all of the pages (PDF format) of the Brummagem project are available for display.

Click on the “read more” link to see a page.
MENU ITEM 4 - NEWS AND EVENTS

Overview

The NEWS AND EVENTS menu option provides you with information regarding upcoming shows, special news, national convention information and registration, and how to contact the APIC Event Advisor and Show Coordinator.

APIC Regional Shows Calendar - this is the area where the APIC posts the details about upcoming shows.

Home Page Calendar - also note that the upcoming show information is also presented near the bottom of the APIC Home Page with links to the “News and Events” “Regional Show Calendar” web page that shows the details of the shows. You can scroll to the right to see more shows since only four can show at one time on the page.
ADDITIONAL FEATURES

Membership Expiration

On the 15th of each month and 5 days before the end of the month, the website sends out expiration notices by email from Member Services (Mark Evans). This is a reminder to renew your membership. If your membership expires (which is always at the end of the month), you will no longer have access to the Members Only areas of the website.

In the body of the email you receive, there will be a link that connects you directly with the webpage on the website for renewing your membership.

Generic Email Addresses

The following generic email addresses are used by the website using the “Contact XYZ” webpages. These email addresses can also be used via your normal email.

<table>
<thead>
<tr>
<th>Generic Email Address</th>
<th>APIC Member</th>
<th>Redirect to Email Address</th>
</tr>
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<tbody>
<tr>
<td><a href="mailto:addirector@apic.us">addirector@apic.us</a></td>
<td>Mark Evans</td>
<td><a href="mailto:collectorsarchive@gmail.com">collectorsarchive@gmail.com</a></td>
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<td><a href="mailto:conventionregistration@apic.us">conventionregistration@apic.us</a></td>
<td>Ron Puechner</td>
<td><a href="mailto:Ron.puechner@att.net">Ron.puechner@att.net</a></td>
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<td><a href="mailto:eventadvisor@apic.us">eventadvisor@apic.us</a></td>
<td>Tony Lee</td>
<td><a href="mailto:tony@adicio.com">tony@adicio.com</a></td>
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<td><a href="mailto:fakse@apic.us">fakse@apic.us</a></td>
<td>Robert Fratkin</td>
<td><a href="mailto:Coxldr1492@gmail.com">Coxldr1492@gmail.com</a></td>
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<td><a href="mailto:keynoter@apic.us">keynoter@apic.us</a></td>
<td>Mike Kelly</td>
<td><a href="mailto:mkelly@mcc.edu">mkelly@mcc.edu</a></td>
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<td><a href="mailto:memberservices@apic.us">memberservices@apic.us</a></td>
<td>Mark Evans</td>
<td><a href="mailto:collectorsarchive@gmail.com">collectorsarchive@gmail.com</a></td>
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<tr>
<td><a href="mailto:museumcoordinator@apic.us">museumcoordinator@apic.us</a></td>
<td>Bren Price</td>
<td><a href="mailto:bpricesr@aol.com">bpricesr@aol.com</a></td>
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<td><a href="mailto:president@apic.us">president@apic.us</a></td>
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<td><a href="mailto:secretary@apic.us">secretary@apic.us</a></td>
<td>Harvey Goldberg</td>
<td><a href="mailto:Heg1@verizon.net">Heg1@verizon.net</a></td>
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<tr>
<td><a href="mailto:showcoordinator@apic.us">showcoordinator@apic.us</a></td>
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<td><a href="mailto:melyssa@fratkin.com">melyssa@fratkin.com</a></td>
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<td><a href="mailto:suffrage@apic.us">suffrage@apic.us</a></td>
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<td><a href="mailto:treasurer@apic.us">treasurer@apic.us</a></td>
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<tr>
<td><a href="mailto:webmaster@apic.us">webmaster@apic.us</a></td>
<td>Lon Ellis</td>
<td><a href="mailto:apicwebmaster@gmail.com">apicwebmaster@gmail.com</a></td>
</tr>
</tbody>
</table>

Access to Facebook and PoliticalCollectors.com

There are several ways to access the APIC Facebook page. In the upper-right hand corner of all webpages, you can click on the white “f” above the LOGIN/LOGOUT text:

In the bottom left-hand corner of all webpages, you can also click on the white “f”:

To access www.politicalcollectors.com website, you can click on the text in the red bar at the bottom:
Advertisers

At the bottom of every web page on the APIC site, there are images associated with those who advertise in the Keynoter. Anyone who advertises in the Keynoter will have an advertisement on the APIC website.

FUTURE PLANNED FEATURES

Paying for Annual Membership to the APIC – The website will be integrated to credit card processing companies and to PayPal. This would include Visa, Mastercard, and Discover. This will occur once Roger Van Sickle gets the new bank accounts setup.

Publish APIC Bylaws – these will be available via the website once the new bylaws have been completed.

More images - add more colorful images of political items throughout the website

FUTURE FEATURES TO CONSIDER (NOT PLANNED AT THIS TIME)

On-line voting for APIC Elections – this could be done similar to the way members signed up for the national conventions where a ballot could be sent to the APIC and a copy back to the member. Only active members could vote (which the database can verify).

Make all Keynoters publications available in PDF format – if the Keynoters can be provided in PDF format, they can be made accessible from the website (much like the Brummagem project currently works from the website).

• A table of contents has already been created by Allan Dorsey
• To access these on-line PDF’s of Keynoters, these would only be available to active members only (another benefit of being a member of the APIC).

On-line museum of political memorabilia – create a database of images of political items.

• Active members only could upload images of political campaign items
• Each item would have a series of attributes that would be searchable (election year, candidate, political party, type of item, etc)
• To access these on-line images, these would only be available to active members only (another benefit of being a member of the APIC).